

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549**

August 22, 2012

8:30 a.m. - Room 112

Committee Members

Paul Babcock . James Braugher . Rick Kuhlman - Jim Mode . John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of July 25, 2012 Administration & Rules Committee meeting minutes
7. Approval of August 13, 2012 County Board minutes
8. Communications
9. Discussion and possible action on the Strategic Plan
10. Discussion and possible action on determining fees for processing public records request and public records requests by elected officials
11. Status Report and review of policies for inclusion in the Codification project
12. Discussion and possible action on resolutions, letters or reports from other governmental agencies
13. County Administrator's monthly report
14. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data
15. Reconvene in open session to take possible action on items discussed in closed session
16. Tentative Future Meeting schedule and Agenda Items

2012	2013
September 26 th	January 30 th
October 31 st	February 27 th
November 28 th	March 27 th
December 26 th	April 24 th

17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.